



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Monday June 19, 2017

Minutes

- **CALL TO ORDER**

- President Morris called the meeting to order at 6:31 P.M.
- President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Morris, Mr. Shepherd, and Mr. Kizaraly. Ms. Eagle arrived at 6:35.
- The Pledge of Allegiance was led by Ms. Morris.

- **PUBLIC COMMENTS**

- None

- **REPORTS**

- **Discovery I PSC** – Mr. Shepherd read the PSC minutes as Krista Maxfield was unable to attend.
- **Financial Report (EdTec)** – Cheryl Leong guided us through the YTD financials and 3 year Budget forecast.
- **Executive Director Report** – Dale Jones reported Discovery II Charter Renewal coming up. For BTSA, both Jimmy Kim and Kate Beal completed the program this year. For next school year the focus will be on reading for both campuses. There is an existing language task force at Discovery I and we'll be adding one at Discovery II this upcoming school year.
- **Discovery 2 Director Report** – Dale presented a video of Discovery II student, Abby Sheffield, as Principal for the day.

- **ACTION / DISCUSSION ITEMS**

- **Line of Credit Renewal** – Ms. McCreary moved to approve the line of credit renewal. Ms. Eagle seconded the motion. The Board voted on motion 170619.1 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- **Facilities** – No update on Discovery II bathrooms. Security is becoming an issue at Discovery I and the front gate is now to be locked to help deter vandalism. Ms. McCreary to attend MOU meetings with Dale, Debby, and Moreland School District.

- **LCAP** – The Board proofread and modified the LCAP for both campuses. After corrections were done, Ms. McCreary moved to approve the LCAP for Discovery I and Discovery II as amended with addition of baseline data for goals 4 and 5. Ms. Morris seconded the motion. The Board voted on motion 170619.2 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- **Home School High School** – Dale presented a proposal to look into expanding into Home School for High School due to demand from our graduating 8th Grade home school students. The Board is not interested in pursuing this right now.
- **Prop 39** – Plan has been submitted. Still waiting on funding from the state.
- **Board Candidate Recommendations** – The Election Committee is recommending both Libby Morris and Christiana Sanchez.
- **Board Election** – The Board cast ballots and Libby Morris received six votes and Christiana Sanchez received six votes. Ms. Morris will continue serving and Ms. Sanchez will be seated at July's Regular Board Meeting.
- **Fiscal Year 2018 Budget** – Mr. Mettler moved to approve the Fiscal Year 2018 Budget for both Campuses and Central Office. Mr. Kizaraly seconded the motion. The Board voted on motion 170619.3 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- **Executive Director Goals** – Libby to send out Executive Director review sheets to Board and seek input from both campus directors and parents. Dale to schedule time with Libby for review.
- **Minutes for Regular Board Meeting** – Amended. Ms. Eagle moved to approve the amended May Regular Meeting Minutes. Mr. Kizaraly seconded the motion. The Board voted on motion 170619.4 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.
- **Minutes for Special Board Meeting** – Amended. Mr. Mettler moved to approve the amended May Special Meeting Minutes. Mr. Kizaraly seconded the motion. The Board voted on motion 170619.5 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Mr. Kizaraly – Aye.

- **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Calendar -- Next Regular Board Meeting will be July 19, 2017.
- Board Operations – Mr. Shepherd and Ms. McCreary to met to revise Board Manual. We need a succession plan.
- Future Agenda Items: Meeting calendar in July. Officer elections in July. Diversity Discussion in July. Field Trip Analysis in August.

- **MINDFULNESS MOMENT**

- Ms. Morris led us in a mindfulness moment.

- **ADJOURN**

The Board adjourned without objection at 9:28 P.M.